

Job Title: Swimming Pool Manager

The Allan Swimming Pool is seeking a knowledgeable and energetic Pool Manager for the 2017 season. Potential candidates are required to have up to date certificates including CPR/1st Aid and AED Training, Pool Operator's Course, W.H.M.I.S., and their National Lifeguard Award. Water Safety Instructor/Lifesaving Instructor Certificate is an asset.

Position Reports to: Town of Allan Recreation Director and the Allan Swimming Pool Committee

Anticipated Start/End Date: Early June, 2017 – August 31st, 2017. The Allan Swimming Pool is open 7 days a week during July and August.

Location: 227 Main Street, Allan, Sk. the Allan & District outdoor seasonal Swimming Pool, located 30 minutes east of Saskatoon off of Highway 16.

Wage: Starting at \$16.50 - \$21.50/hr. based on qualifications

Job Responsibilities

- Manage daily operations at the Allan Swimming Pool including administering chemicals, documenting water chemistry levels, following opening and closing procedures, complete routine cleaning duties and equipment checks, daily financial logs
- Scheduling of staff
- Supervise staff and conduct performance evaluations
- Maintain positive public relations with the community
- Enforce pool rules and ensure the facility is a safe environment for staff and swimmers
- Ability to create a swimming lesson schedule and follow Red Cross/Lifesaving Society Standards
- Maintain communication with the Recreation Director and Town Foreman

Qualifications and Skill Requirements

Education: Must be a post-secondary student returning to studies in the fall of 2017.

Experience: A minimum of 2 years experience working in a swimming pool facility.

Previous experience in a Managerial or Supervisory position is an asset.

Additional Skills:

- Ability to supervise the work of others and be a positive role model
- Ability to maintain effective working relationships and demonstrate strong communication
- Ability to demonstrate problem solving skills and handle high stress situations

Requirements for Application

Qualified applicants can send a resume including references and a copy of certificates to Town of Allan Recreation Director, Lindsay Nordmarken, at townofallan@outlook.com or by mail to Town of Allan, Box 159, Allan, SK, S0K 0C0. If you require further information call the Town Office at 306-257-3272. **Deadline for application:** May 19th, 2017. Position may be filled prior to this date with suitable candidate.